

Agenda – Expanded Community Advisory Panel (XCAP)

APRIL 22, 2020 – 4:00-6:00 PM
Special Meeting (Virtual – Zoom)

URL: <https://zoom.us/join> Meeting ID: 978-6167-4092 Phone: 669-900-6833

XCAP Members:

Gregory Brail, Phil Burton, Tony Carrasco, Inyoung Cho, Megan Kanne, Larry Klein, Patricia Lau, Adina Levin, Nadia Naik, Keith Reckdahl, David Shen, Cari Templeton

Agenda Items:

1. Welcome and Roll Call
2. Oral Communications (15 minutes)
3. Workplan and Estimated Timeline Updates in Light of COVID-19 (45 minutes) [Attachment]
4. Discussion: Presentation by AECOM of Layout and Typical Sections for Churchill Partial Underpass (45 minutes) [Attachment]
5. Action: Amendment to the XCAP Report Draft Outline (7 minutes) [Attachment]
6. XCAP Member Updates and Working Groups Updates (5 minutes)
7. Staff Updates (3 minutes)
8. Adjourn

Informational Reports:

- a. Update from Staff: Follow Up Regarding XCAP Criteria Questions
- b. Update from Staff: Follow Up on the List of XCAP Questions
- c. XCAP Chairperson Update to City Council for March 16, 2020

Tentative Upcoming Meetings:

- Virtual – May 6, 2020 – XCAP Special Meeting
- Virtual – May 20, 2020 – XCAP Special Meeting

Additional General Resources:

The XCAP is archiving materials that might be relevant to this project in an online folder as resources for the XCAP and the public. You can access them here: www.tinyurl.com/connectingpa

AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

Public Comment Instructions

Members of the Public may provide public comments to virtual meetings via teleconference or by phone.

1. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Committee, click on the link below to access a Zoom-based meeting. Please read the following instructions carefully.
 - A. You may download the Zoom client or connect to the meeting in-browser.
 - If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
 - B. You may be asked to enter an email address and name. We request (but do not require) that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
 - C. When you wish to speak on an Agenda Item, click on “raise hand.” Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
 - D. When called, please limit your remarks to the time limit allotted. The Chairperson will identify the length of times allotted to speakers.
2. **Spoken public comments using a smart phone app** will be accepted through the teleconference meeting. To address the Committee, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow the instructions B-D above.
3. **Spoken public comments using a phone (cell or land line) without an app** use the telephone number listed below. When you wish to speak on an agenda item hit *9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Committee. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

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