

## DRAFT Memorandum

To: XCAP  
From: Nadia Naik  
Date: Monday, November 25, 2019  
Re: Update for City Council on December 9, 2019

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The following is a DRAFT update for City Council regarding the work completed by XCAP since the last update presented to the City Council on 10/28/19:

- 1) Finalized the Guiding Principles and definition of Consensus Recommendations
- 2) Approved a general Workplan for XCAP in concept
  - a) Created Working Groups (2-3 people) to synthesize questions by domain (leveraging internal/external domain expertise and institutional memory)
  - b) Questions will be turned over to Staff or relevant experts to be answered in written format.
  - c) Domain Reports will be included in Final Recommendations report and will contain assumptions used by XCAP to form the basis of recommendations
  - d) Working Group Domains:
    - i) Safety - Fire/Police, means restrictions
    - ii) Technical Working Group – Engineering and Water (Creeks, Ground Water/Pumping)
    - iii) Traffic/PAUSD - multimodal, El Camino, Safe Routes
    - iv) Caltrain – Technical, Electrification, and Business Plan
    - v) Property Impacts - process, land acquisition
    - vi) Existing Policies – Comp Plan, Rail Corridor Report
- 3) Volunteer retired Civil Engineers (Edgar Ugarte, Sreedhar Rao, Ron Owes and Joe Teresi) have come forward to assist the Technical Working Group to review work done to date and to “pre-screen” any new iterations/ideas that come forward for any fatal flaws.
- 4) Invited new iterations/ideas from the public and approved a process for “pre-screening” new ideas judiciously since significant costs may be associated with additional work
  - Six new iterations/ideas presented:
    - Iteration on South Palo Alto Tunnel
    - Iteration on Churchill underpass
    - Iteration on Churchill underpass with only left/right turns onto Alma
    - 2 Roundabout concepts for Embarcadero/Alma
    - Underpass Iteration for South Palo Alto (Elizabeth Alexis)
  - XCAP votes on whether they merit “pre-screening” by volunteer civil engineers and Technical Group – X of 6 iterations/ideas passed “pre-screening”

- Technical Group and Civil Engineers will be meeting with AECOM soon to further review new iterations/ideas and existing work and report back to XCAP on December 18, 2019
  - If XCAP agrees new ideas or iterations warrant a closer look, we'll request City Council consider the ideas at their January meeting for action
- 5) Received Report from Police and Fire about the impacts of closure of Churchill on Emergency Response time
  - 6) Technical Group met with Civil Engineers and discussed existing ideas (not able to cover all, ran out of time), have not yet discussed new iterations/ideas
  - 7) Future Presenters known at this time:
    - a) Sebastian Petty of Caltrain (January)
    - b) Norm Matteoni (attorney) to discuss Property Impacts (January/February)

**Upcoming for Next XCAP Meeting, December 18, 2019:**

- 1) Report back from Technical Working Group / Civil Engineers regarding AECOM meeting and review of new iterations/ideas

(Note: Will add any further updates from December 4<sup>th</sup> meeting)

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