

## Questions and Answers Regarding XCAP Members and Process:

September 25, 2019

### Future Meetings:

1. Will we need more meetings?
2. If so, how often?
3. How long should the meetings last?
4. What time of day will the meetings occur?

### Membership:

1. Is there anyone on the XCAP right now that will have a conflict with continuing to serve?

### New Requirements:

1. Brown Act: what does it mean and how does it impact how we work together?
  - a. Staff will provide an overview today and schedule a Brown Act orientation for the XCAP
2. How do we communicate with the City Council?
  - a. There will be a standing monthly item for the XCAP on the Council agenda
3. Who else do we communicate with?
4. Do we have to choose a chair and co-chair? If we do have them, do we need to vote for them?
  - a. Council authorized the XCAP to choose a chair and co-chair
  - b. If you choose to pursue a chair and co-chair, you would do nominations and a vote
  - c. You can also set the roles for the chair and co-chair
5. Are we allowed to have any other positions?
  - a. This is up to the XCAP
6. Do we have a budget for our work?
  - a. The City Council adopted budget does not allocate specific funds to the XCAP
7. Is there a City Council liaison at our meetings going forward? Can we have one?
  - a. This would be a good thing to discuss with the City Council during a check-in.

### Broader Questions:

1. What is the goal for the XCAP?
  - a. Having the XCAP present preferred alternatives to the City Council by April 30, 2020