Questions and Answers Regarding XCAP Members and Process:
September 25, 2019

Future Meetings:
1. Will we need more meetings?
2. If so, how often?
3. How long should the meetings last?
4. What time of day will the meetings occur?

Membership:
1. Is there anyone on the XCAP right now that will have a conflict with continuing to serve?

New Requirements:
1. Brown Act: what does it mean and how does it impact how we work together?
   a. Staff will provide an overview today and schedule a Brown Act orientation for the XCAP
2. How do we communicate with the City Council?
   a. There will be a standing monthly item for the XCAP on the Council agenda
3. Who else do we communicate with?
4. Do we have to choose a chair and co-chair? If we do have them, do we need to vote for them?
   a. Council authorized the XCAP to choose a chair and co-chair
   b. If you choose to pursue a chair and co-chair, you would do nominations and a vote
   c. You can also set the roles for the chair and co-chair
5. Are we allowed to have any other positions?
   a. This is up to the XCAP
6. Do we have a budget for our work?
   a. The City Council adopted budget does not allocate specific funds to the XCAP
7. Is there a City Council liaison at our meetings going forward? Can we have one?
   a. This would be a good thing to discuss with the City Council during a check-in.

Broader Questions:
1. What is the goal for the XCAP?
   a. Having the XCAP present preferred alternatives to the City Council by April 30, 2020